



Indira Gandhi Engineering College, Sagar, M.P.

[Declared Autonomous by Government of Madhya Pradesh]

Jabalpur Road, Baheria, Distt. Sagar- 470021, (M.P.) India

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No./IGEC/TPO/2021/

Sagar, Dated: / /2021

To,

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Subject : Regarding Permission for Industrial Training of our student at your esteemed industry/organization.

Sir/Madam,

As you may be aware, Indira Gandhi Engineering College Sagar is a government autonomous engineering college of Madhya Pradesh and known for its excellent record in academics and co-curricular activities. The College offers Bachelor degree course in EC, CE, ME, IT and EE. The state-of-the-art facilities and competent faculties provide an excellent climate for the all round development of the students here.

As a part of the curriculum, the students are required to undertake an Industrial Training at industries/ organizations of repute. We feel it will be fruitful that the students with academic background have a glimpse of the industry in order to have a better appreciation of practical applications of theory.

In the above background, it is requested to kindly accord the necessary permission for the industrial Training and arrange for guiding the student. We assure you that our student will observe the rules and regulations that are prescribed by your company for the visitors and will in no way disturb the functioning of the company during his/her tenure.

Name of the student:

Branch:..... Semester:

Enrollment No.....

Duration of Training (as per the curriculum of RGTU Bhopal M.P.):.....

Kindly permit him/her for training from dateto date

Affix recent
passport
size
photograph

We shall be grateful for a favorable response.

Head, Department of.....
Indira Gandhi Engineering College
Sagar, M.P.

Training & Placement Officer,
Indira Gandhi Engineering College,
Sagar, M.P.