

**Bid Document/ बिड दस्तावेज़**

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	31-08-2023 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	31-08-2023 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बिड बंद होने की तारीख से)	100 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Madhya Pradesh
Department Name/विभाग का नाम	Technical Education And Man Power Planning Department Madhya Pradesh
Organisation Name/संगठन का नाम	Directorate Of Technical Education Government Of Madhya Pradesh Bhopal
Office Name/कार्यालय का नाम	Indira Gandhi Engineering College Sagar Mp
Total Quantity/कुल मात्रा	12220
Item Category/वस्तु कैटेगरी	Roller Ball Pen (V2) (Q4) , ink refills (Q4) , Black Lead Pencils as per IS 1375 (Rev) (Q4) , Diaries Printed - Plain - Register (Q4) , Spring File (Q3) , plastic scale (Q4) , Eraser (Q4) , Desktop Calculator - Electronics (Q4)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	5 Lakh (s)
Years of Past Experience Required for same/similar service/इन्हें/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	3 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/बिडर से मांगे गए दस्तावेज़	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance/विगत प्रदर्शन	30 %
Bid to RA enabled/बिड में रिवर्स नीलामी सक्रिय किया	No



**Bid Details/बिड विवरण**

Type of Bid/बिड का प्रकार	Two Packet Bid
Primary product category	Diaries Printed - Plain - Register
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method/मूल्यांकन पद्धति	Item wise evaluation/

**EMD Detail/ईएमडी विवरण**

Required/आवश्यकता	No
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**ePBG Detail/ईपीबीजी विवरण**

Required/आवश्यकता	No
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**Splitting/विभाजन**

Bid splitting not applied/कोई विभाजन लागू नहीं किया गया.

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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**MII Purchase Preference/एमआईआई खरीद वरीयता**

MII Purchase Preference/एमआईआई खरीद वरीयता	No
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM (themselves or through reseller(s)) should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and

for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

4. Past Performance: The Bidder or its OEM (themselves or through re-seller(s)) should have supplied same or similar Category Products for 30% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

#### Evaluation Method ( Item Wise Evaluation Method )

Contract will be awarded schedulewise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

Evaluation Schedules	Item/Category	Quantity
Schedule 1	Roller Ball Pen (v2)	540
Schedule 2	Ink Refills	550
Schedule 3	Ink Refills	240
Schedule 4	Ink Refills	100
Schedule 5	Black Lead Pencils As Per Is 1375 (rev)	1100
Schedule 6	Black Lead Pencils As Per Is 1375 (rev)	550
Schedule 7	Black Lead Pencils As Per Is 1375 (rev)	1100
Schedule 8	Diaries Printed - Plain - Register	4000
Schedule 9	Spring File	3000
Schedule 10	Plastic Scale	40
Schedule 11	Eraser	970
Schedule 12	Desktop Calculator - Electronics	30

#### Roller Ball Pen (V2) ( 540 pieces )

#### Technical Specifications/तकनीकी विवरण

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Ink type*	Gel-Based Ink
	Colour of Ink	Blue
	Line width/Tip sizes	0.7 mm
	The refill shall write a continuous line of (Minimum)	500 Meters, 750 Meters, 1000 Meters, 1200 Meters



Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
MATERIAL	Pen Barrel made of	Plastic
	Material of Tube (Ink Container)	Plastic

**Additional Specification Parameters - Roller Ball Pen (V2) ( 540 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Reynold, Roller ball pen

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/दिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	540	20

**Ink Refills ( 550 packet )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

\* As per GeM Category Specification/जैसे कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Pen Type for which Refill is suitable	Rollerball pen
	Refill Type	Jotter, others
	Ink Type	Oil based, Water based, Gel ink, Alcohol based.
Size and Colour	Refill Tip size (mm)	0.7
	Colour	Blue

*(Handwritten signatures)*

**Additional Specification Parameters - Ink Refills ( 550 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Reynold

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परवेक्षी/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/ परवेक्षी/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	550	20

**Ink Refills ( 240 packet )****Technical Specifications/संकेतिक विवरण**

\* As per GeM Category Specification/जेएम कैटेगरी विवरण के अनुसार

Specification	Specification Name/विवरित नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Pen Type for which Refill is suitable	Rollerball pen
	Refill Type	Jotter, others
	Ink Type	Oil based, Water based, Gel ink, Alcohol based
Size and Colour	Refill Tip size (mm)	0.5
	Colour	Black

**Additional Specification Parameters - Ink Refills ( 240 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Reynold

\* Bidders offering must also comply with the additional specification parameters mentioned above.



Consignees/Reporting Officer/परिचित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/ परिचित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	240	20

### Ink Refills ( 100 packet )

Technical Specifications/तकनीकी विशिष्टियाँ

\* As per GeM Category Specification/जैम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Pen Type for which Refill is suitable	Rollerball pen
	Refill Type	Jotter, others
	Ink Type	Oil based, Water based, Gel ink, Alcohol based
Size and Colour	Refill Tip size (mm)	0.4, 0.5, 0.6, 0.7, 0.9, Broad, Fine, Medium
	Colour	Red

### Additional Specification Parameters - Ink Refills ( 100 packet )

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Reynold

\* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/परिचित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र



S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	100	20

**Black-Lead Pencils As Per IS 1375 (Rev) ( 1100 packet )**

**Technical Specifications/तकनीकी विवरण**

\* As per GeM Category Specification/जैम कैटेगरी विवरण के अनुसार

Specification	Specification Name/विवरण का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	Technical specification of 'BLACK LEAD PENCILS'	BIS specification no. IS 1375:2021 (with latest amendment)
	Type of Pencil	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing Pencil
	Pencil Grades	H

**Additional Specification Parameters - Black Lead Pencils As Per IS 1375 (Rev) ( 1100 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Apsara

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	1100	20

**Black Lead Pencils As Per IS 1375 (Rev) ( 550 packet )**

**Technical Specifications/तकनीकी विवरण**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Technical specification of 'BLACK LEAD PENCILS'</b>	BIS specification no. IS 1375:2021 (with latest amendment)
	<b>Type of Pencil</b>	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing Pencil
	<b>Pencil Grades</b>	2H

**Additional Specification Parameters - Black Lead Pencils As Per IS 1375 (Rev) ( 550 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Apsara

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/प्रेषितो/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषितो/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	550	20

**Black Lead Pencils As Per IS 1375 (Rev) ( 1100 packet )**

**Technical Specifications/तकनीकी विशिष्टि**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
GENERAL REQUIREMENT	<b>Technical specification of 'BLACK LEAD PENCILS'</b>	BIS specification no. IS 1375:2021 (with latest amendment)
	<b>Type of Pencil</b>	Drawing Pencil, Carpenter's Pencil, Stenographer's and Reporter's Pencil, General Writing Pencil
	<b>Pencil Grades</b>	HB



**Additional Specification Parameters - Black Lead Pencils As Per IS 1375 (Rev) ( 1100 packet )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Apsara

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/प्रेषित्ती/रिपोटिंग अफिसरी and/ त्थ Quantity/मत्र**

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित्ती/रिपोटिंग अफिसरी	Address/पत्त	Quantity/मत्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	1100	20

**Diaries Printed - Plain - Register ( 4000 pieces )****Technical Specifications/तक्नीकी विशिष्टिर्ष**

\* As per GeM Category Specification/जेम कैटेगरी विशिष्टि के अनुसार

Specification	Specification Name/विशिष्टि क नाम	Bid Requirement/बिड के लिए आवर्यक (Allowed Values)/अनुमत मूल्य
Type	Type of Diaries / Registers	RULED REGISTER
Dimension	Dimension of Paper (Length X width) (mm X mm)	330 X 203
	Dimension of Cover (Length X Width) (mm X mm)	330 X 210
Grammage (GSM)	Grammage of Paper (gsm)	60
Binding	Type of Binding	Soft Bound
Content	Content and Description	General Format

**Additional Specification Parameters - Diaries Printed - Plain - Register ( 4000 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
No. of Pages	108
Glassy thick cover with	printed name of college

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/परिचाली/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्रा**

S.No./क्र. सं.	Consignee Reporting/Officer/ परिचाली/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्रा	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	4000	20

**Spring File ( 3000 pieces )**

**Technical Specifications/तकनीकी विविधियाँ**

\* As per GeM Category Specification/जेम कैटेगरी विविधि के अनुसार

Specification	Specification Name/विविधि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Size and GSM	Length of file (mm)	360
	Width of file (mm)	250
	GSM of file	515 - 535
Clip and Spring	Size of clip (l x w)(mm x mm)	165 x 24

**Additional Specification Parameters - Spring File ( 3000 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
File cover with	printed name of college

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Additional Specification Documents/अतिरिक्त विविधि दस्तावेज़**

Applicable Drawing Document	<a href="#">View</a>
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Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/दिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	3000	20

**Plastic Scale ( 40 pieces )**

Technical Specifications/संघनीकी विविधियाँ

\* As per CatM Category Specification/जैसे कैटेगरी विविधि के अनुसार

Specification	Specification Name/विविधि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Dimension	Nominal Size of Scale (mm)	300

**Additional Specification Parameters - Plastic Scale ( 40 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Nataraj
Width	32 mm
Thickness	2 mm
Transparent plastic scale	Rounded corners with smooth tapered edge that lie on flat surface

\* Bidders offering must also comply with the additional specification parameters mentioned above.

Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/दिलीवरी के दिन
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S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	40	20

### Eraser ( 970 packet )

#### Technical Specifications/तकनीकी विवरण

\* As per GeM Category Specification/जैम कैटेगरी विवरण के अनुसार

Specification	Specification Name/विवरण का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Other Properties	Number of Eraser per pack (nos)	10, 20

#### Additional Specification Parameters - Eraser ( 970 packet )

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Apsara (non-dust)
Size	40 mm x 20 mm x 12 mm

\* Bidders offering must also comply with the additional specification parameters mentioned above.

#### Consignees/Reporting Officer/प्रेषित/रिपोर्टिंग अधिकारी and/ तथा Quantity/मात्र

S.No./क्र. सं.	Consignee Reporting/Officer/प्रेषित/रिपोर्टिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	970	20

### Desktop Calculator - Electronics ( 30 pieces )

#### Technical Specifications/तकनीकी विवरण

\* As per GeM Category Specification/जैम कैटेगरी विवरण के अनुसार

*(Handwritten signatures)*

Specification	Specification Name/विशिष्टि का नाम	Bid Requirement/बिड के लिए आवश्यक (Allowed Values)/अनुमत मूल्य
Type	Type of Display	LCD
Details of Digit	No. of digits (Min) (Nos)	12
Physical Characteristics	Power Source	Battery Only

**Additional Specification Parameters - Desktop Calculator - Electronics ( 30 pieces )**

Specification Parameter Name	Bid Requirement (Allowed Values)
Standard Make	Casio (Scientific Calculator fx-991ES Plus 2nd Edition)

\* Bidders offering must also comply with the additional specification parameters mentioned above.

**Consignees/Reporting Officer/पंथित/रिपोटिंग अधिकारी and/ तब Quantity/मात्र**

S.No./क्र. सं.	Consignee Reporting/Officer/ पंथित/रिपोटिंग अधिकारी	Address/पता	Quantity/मात्र	Delivery Days/डिलीवरी के दिन
1	Vipasha Mishra	470021,BAHERIYA GADGAD, JABALPUR ROAD, SAGAR (M.P.) 470021	30	20

**Buyer Added Bid Specific Terms and Conditions/क्रेटर द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

**2. Generic**

Actual delivery (and installation & Commissioning (if covered in scope of supply)) is to be done at following address

SC/ST Store, Indira Gandhi Engineering College,  
Sagar,  
Jabalpur Road,  
Makroniya, Sagar  
Madhya Pradesh

**3. Generic**

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

**4. Generic**

Experience Criteria: The Bidder or its OEM (themselves or through reseller(s)) should have regularly manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

**5. Generic**

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

**6. Generic**

While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice and the screenshot of GST portal confirming payment of GST.

**7. Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

**8. Turnover**

Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

**9. Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

**10. Past Project Experience**

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that services/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. Proof for Past Experience and

Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution Certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 11. Past Project Experience

The Bidder / OEM (themselves or through reseller(s)), should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
  - (ii) Two orders of at least 20% each of estimated bid value; or
  - (iii) Three orders of at least 15% each of estimated bid value.
- Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

#### 12. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

1. Firm/Proprietor must have valid PAN No. and GST No. (Photocopy of PAN Card of the Firm/Proprietor and certificate of GST is to be submitted with the technical evaluation documents).
2. The bidders should upload GST/Income Tax return for the previous 3 financial years, i.e., 2020-21, 2021-22 & 2022-23.

### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the

case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This bid is also governed by the General Terms and Conditions/ यह विड सामान्य शर्तों के अन्तर्गत भी शामिल है

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws. जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भ्रम लेने समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का अधिकार होगा।

---Thank You/धन्यवाद---



  
Principal  
L.A. Engineering College  
Sagar (R.P.)

